

BROWARD COUNTY OFFICE OF URBAN PLANNING AND REDEVELOPMENT

PUBLIC SCHOOL FACILITY PLANNING

Staff Working Group Minutes

December 5, 2008

9:30 a.m. - 12 Noon

Broward County Governmental Center - Room 329F

1. Call to Order and Roll Call

Mr. Akagbosu called the Staff Working Group (SWG) meeting to order at 9:45 a.m. Linda Houchins took roll call, and the following Members were in attendance:

• Akagbosu, Chris	Broward County School Board
• Allen, Ingrid	Town of Davie
• Amoruso, Glen	Broward County
• Dokuchitz, Peter	City of Wilton Manors
• Ferguson, Gerald	City of Deerfield Beach
• Fink, Charles F.	Town of Pembroke Park
• Hall, Lorri	City of Miramar
• Klopp, Keven	South Florida Regional Planning Council
• Ross, Peter	Broward County
• Schuster, Larry	City of Pompano Beach
• Silva, Eric	City of Fort Lauderdale
• Stoudemire, Scott	City of Coconut Creek
• Suarez, Sarah	City of Hallandale Beach
• Swing, Brad	City of Sunrise
• Teetsel, Dawn	Town of Southwest Ranches
• Von Stetina, Deanne	Broward County Planning Council
• Williams, Sharon	City of Pembroke Pines
• Wood, Matthew	City of Cooper City
• Zelch, Lisa	City of Plantation

Others in attendance at the meeting were as follows:

• Archer, Brian	City of Parkland
• Coates, Thomas	Broward County School Board
• Davis-Hernandez, Tanya	City of North Lauderdale
• Hamilton, Leander	City of Hollywood
• Peservich, Jonathan	Broward County School Board
• Wight, Lisa	Broward County School Board

2. Addition(s) to the December 5, 2008 Agenda

There were no additions to the December 5, 2008 agenda.

3. Approval of Minutes - September 19, 2008

Peter Ross made a motion to approve the minutes of the September 19, 2008 meeting. Lorrie Hall seconded the motion, and the motion passed unanimously.

4. Subcommittee Reports

4.1 Annual Report Subcommittee (Chair - Peter Ross)

- 2008 Annual Report on the Implementation of the Amended ILA, and Feedback from the October 29, 2008 Oversight Committee Meeting

Mr. Akagbosu said that the Draft 2008 Annual Report is the final draft which if approved by the SWG will be submitted to the Oversight Committee Members for review at the January 14, 2009 meeting. He advised that the Report is the same draft that was reviewed by the SWG at the September 19, 2008 meeting, with the addition of the Summary Report. Peter Ross said that at the October 8, 2008 Oversight Committee meeting, the issue of attendance at the SWG meetings was discussed. Keven Klopp stated that the Oversight Committee Members wanted to know why the SWG did not want to include Attachment "A" in the Annual Report. Brief discussions followed, and Mr. Akagbosu advised that Attachment "A" was still attached to the Report, however, the Attachment was not addressed in the Summary because the action taken at the September 19, 2008 SWG meeting was not to include the Attachment in the Report. Mr. Ross made a motion to include Attachment "A" in the Draft 2008 Annual Report. Larry Schuster seconded the motion, and it passed unanimously. There were no other comments regarding the Draft 2008 Annual Report. Mr. Akagbosu said that additional residential projects may be reviewed by the School District prior to December 31, 2008 and may be added to Attachment "C".

A motion was made by Larry Schuster to transmit the Draft 2008 Annual Report with changes to the January 14, 2009 Oversight Committee meeting. Matt Wood seconded the motion, and it passed unanimously. Lisa Wight talked about the Municipal and County quarterly reports and stated that District staff has only received the reports from the City of Pembroke Pines and the Town of Southwest Ranches. Additionally, that it would be very helpful for District staff to receive the information to enable monitoring of the projects status. She also stated that the School Capacity Availability Determination (SCAD) Letters expire after 180 days. Thus, some letters will expire soon after which applicants of the affected projects will have to begin the process anew.

5. Old Business

5.1 Feedback from the October 29, 2008 Oversight Committee Meeting

5.1.1 New Chair

Mr. Akagbosu formally introduced Keven Klopp and stated that he was elected Chair of the Oversight Committee at the October 29, 2008 meeting. Mr. Klopp said that he would be

attending the SWG meetings as the South Florida Regional Planning Council Representative. He also said that he has been a part of the Oversight Committee since its inception.

5.1.2 Mechanism to Address Amended ILA Anomalies

Mr. Akagbosu advised that the mechanism to address Amended ILA Anomalies was not finalized at the October 8, 2008 Oversight Committee meeting. He talked about creating a document to capture interpretation issues and reflect resolutions reached regarding issues in dispute so that future School Board, County and Municipal Representatives will not have to rehash the same current dispute issues. Mr. Akagbosu asked for comments. There were no comments. Keven Klopp said that part of the difficulty is that there are existing anomalies that are either working or not working their way through the process, and that the existing issues may need to be worked through first before setting up a process.

Mr. Akagbosu said that this issue will be continued at the January 14, 2009 Oversight Committee meeting. Discussions followed regarding the dispute resolution process, amendment of the Amended Interlocal Agreement (ILA), interpretations, and the mutual process stated in the Amended ILA regarding dispute resolution. Mr. Ross said that he believed that the Amended ILA should be amended to address all dispute issues.

5.1.3 Staff Working Group Ex-Officio Membership on the Oversight Committee

Mr. Akagbosu said that at the October 8, 2008 Oversight Committee Meeting, Commissioner Stermer expressed a desire to have a SWG Member sit on the Oversight Committee as an ex-officio member to clarify and give feedback from the SWG meetings. He called for nominations, and discussions followed. Keven Klopp nominated Peter Ross to sit as an ex-officio member. Matt Wood seconded the motion. Mr. Ross said that he would be willing to accept the nomination, but felt that the Cities should be represented on the Committee. After further discussions, Larry Schuster made a motion to nominate Shelley Eichner to sit on the Oversight Committee as an ex-officio member. He stated that if she declined the nomination, then he nominates Heather Cunniff, and if she also declines, then he nominates Peter Ross. Sharon Williams seconded the motion, and the motion passed unanimously. School District staff will contact the nominees, and E-mail the results to the SWG Members.

5.1.4 Concurrency 101

Mr. Akagbosu gave a status report regarding Concurrency 101 and said that the document was compiled at the direction of the Oversight Committee to educate the public about school concurrency. Also, the document is currently disseminated on the parent Web link at the Broward County School Board Web site, and that Staff is working with the Broward League of Cities to further disseminate the information to Municipal officials.

5.2 Subsection 9.2 - Collocation and Shared Use: List of Planned Local Government Public Facilities

Mr. Akagbosu reiterated the reason for placement of this item on the agenda and reminded Municipalities to provide information to School District staff regarding opportunities to collocate public schools with local government public facilities. In response to a question regarding why this

Subsection is listed in the Report as unresolved, Mr. Akagbosu said that it is because the urban school concept which is tied to collocation issues has not been presented to the School Board.

6. New Business

6.1 Presentation of the Updated Five-Year Student Enrollment Projections

Mr. Akagbosu advised that the School Boundaries Department was not present at the meeting to present the updated five-year student enrollment projections. He stated that the updated projections are located on the School Boundaries Department Web site, and anyone with questions on the projections should contact the School Boundaries Department.

6.2 Documentation Regarding Age Restricted Units in Broward County

Mr. Akagbosu said that documentation regarding age restricted units was on the agenda for discussion purposes only. He advised that the new Student Generation Rate/School Impact Fee Study became effective in Broward County in June 2008. Further, that the Amended ILA requires that the Study be updated every three years, and District staff has begun the process. However, recommendation from the Study stated that due to limited availability of reliable data regarding age restricted units, District and County staff should get together to address how to formulate reliable data regarding age restricted developments. Mr. Akagbosu said that a preliminary meeting between District and County staff had taken place regarding the issue. Discussions followed regarding how to generate a database on such units, how to maintain and monitor such list, and the scale of difficulty in generating the database.

Further discussions followed regarding commencing a process to generate and maintain a list of proposed age restricted units because it would be very difficult to capture previous age restricted units. Keven Klopp said that he would request that Dick Ogburn of the SFRPC talk to Bill Leonard, (Broward County Demographer) regarding the issue.

6.3 Annual Staff Working Group Meeting Calendar

Mr. Akagbosu said that the calendar of the 2009 SWG meetings is included in the back-up materials.

7. Next Staff Working Group Meeting

7.1 March 6, 2009 (Regularly Scheduled Quarterly Meeting)

Mr. Akagbosu stated that the next SWG meeting is scheduled for March 6, 2009. Discussions followed regarding the 2009 calendar, and by consensus, the September 4, 2009 meeting was moved to September 11, 2009.

Glenn Amoruso advised that updated materials regarding the Broward County Public School Facilities Element (PSFE) updated materials would be placed on the County Web site next week, and anyone interested in the changes should E-mail him to obtain the data.

8. Adjourn

Matt Wood made a motion to adjourn the meeting. Larry Schuster seconded the motion, and the meeting was adjourned at 10:50 a.m.

Respectfully submitted by:

Linda Houchins
Linda Houchins, Recording Secretary

Chris Akagbosu
Chris Akagbosu, Chair